

## FINAL WATERLOSS Steering Committee Meeting

<b>Meeting called by:</b>	Municipal Enterprise for water supply and sewerage of Kozani
<b>Type of meeting:</b>	FINAL Steering Committee meeting
<b>Place:</b>	Kozani, Govedario-Events Hall
<b>Time:</b>	<b>8-10 April 2013</b>
<b>Main Goals:</b>	Assessment of CO4, demonstration of DSS

### AGENDA

#### Monday 8 April 2013

<b>Registration/Welcome</b>	DEYAK	09:00 – 09:30
<b>Phase 4.2 - Development of the DSS tool</b> <ul style="list-style-type: none"> <li>• Presentation of final deliverables 4.2.1 &amp; 4.2.2</li> <li>• Questions and answers</li> </ul>	UL	09:30 – 11:30
<b>Coffee break</b>		11:30 – 12:00
<b>Phase 5 - Demonstration of the DSS tool into specific WSS</b> <ul style="list-style-type: none"> <li>• Presentation of the progress of work and analysis of next steps of phase 5</li> <li>• Questions and answers</li> </ul>	DEYAK All partners	12:00 – 13:00
<b>Lunch</b>		13:00 – 15:00
<ul style="list-style-type: none"> <li>• Thorough presentation of the DSS tool-online connection***</li> <li>• Discussion on basic tasks of the tool - problems encountered</li> </ul>	UL All partners	15:00 – 17:00
<b>Coffee break</b>		17:00 – 17:30
<ul style="list-style-type: none"> <li>• Open discussion on weaknesses and strengths encountered during the progress of the project. Expected benefits. Suggestions for improvement.</li> <li>• Next steps on DDS evolution through next calls for proposals/Funding opportunities</li> </ul>	All partners	17:30 – 18:00
<b>Dinner DEYAK</b>		20:00

<b>Tuesday 9 April 2013</b>		
<b>Opening of the day and resuming the meeting of the previous day</b>	AUTH/DEYAK	09:30 – 10:30
<b>Project Management</b> <ul style="list-style-type: none"> <li>• Upcoming final report/Final expenses</li> <li>• Important reminders</li> </ul>	AUTH	10:30 – 11:00
<b>Project Management - 6<sup>th</sup> PR</b> <ul style="list-style-type: none"> <li>• Activity reports / supporting documents</li> <li>• Contributions needed</li> <li>• Discussion/Questions</li> <li>• Questions and answers</li> </ul>	AUTH All partners	11:00 – 11:30
<b>Coffee break</b>		11:30 – 12:00
<b>Financial Management - 5<sup>th</sup> PC</b> <ul style="list-style-type: none"> <li>• Financial progress</li> <li>• Certifications of Expenditures</li> </ul>	All partners	12:00 – 13:00
<b>Lunch break - DEYAK</b>		13:00 – 15:00
<b>Dissemination Activities</b> <ul style="list-style-type: none"> <li>• Awareness and Training seminars' performed by partners</li> <li>• 5<sup>th</sup> Newsletter</li> <li>• Website</li> <li>• Future activities</li> </ul>	AUTH All partners	15:00 – 17:00
<b>Coffee break</b>		17:00 – 17:30
<ul style="list-style-type: none"> <li>• Final conclusions / Capitalisation of the project</li> </ul>	AUTH All partners	17:30 – 18:00
<b>Dinner</b>		20:00
<b>Wednesday 10 April 2013</b>		
Technical visit (details to be announced)	All partners	09:30 - 13:00
<b>Lunch DEYAK</b>		13:00

**\*\*\* Partner UL is kindly requested to bring to the meeting CDs with the DSS, ready to be installed by each partner.**