

6th WATERLOSS Steering Committee Meeting

Meeting called by:	Water Board of Nicosia
Type of meeting:	6 th Steering Committee meeting
Place:	Cyprus Hilton Nicosia
Time:	17-19 October 2012
Main Goals:	Assessment of the progress of work and workshop for establishing guidelines to complete the project requirements. Detail discussion of ongoing components and link to the completed work

AGENDA

Wednesday 17 October 2012

Opening / Welcome	WBN	09:00 – 09:30
Project Management <ul style="list-style-type: none"> • 5th Progress Report & Payment Claim • Documents/data required • JTS comments • Contributions needed • Discussion 	AUTH	09:30 – 11:30
Coffee break		11:30 – 11:45
Project Management continued <ul style="list-style-type: none"> • Financial progress • Presentation of dissemination activities • 4th Newsletter • Future activities • Questions 	AUTH All partners	11:45 – 13:00
Lunch WBN		13:00 – 14:45
Outline of work to be performed – targets and methodology to be followed - Workshop approach	AUTH/WBN	14:45 – 15:15
Phase 4.1_Preparation of a Database of NRW management methods <ul style="list-style-type: none"> • Presentation of the Delivered work 	DH	15:15 – 15:45
Phase 4.1_Preparation of a Database of NRW management methods continued <ul style="list-style-type: none"> • discussion of the basic methods - problems encountered 	All partners	15:45 – 16:15
Coffee break		16:15 – 16:30
Phase 4.2 –Development of the DSS tool <ul style="list-style-type: none"> • Presentation of the DSS tool-online connection • Discussion on basic tasks of the tool - problems encountered 	UL All partners	16:30 – 17:00 17:00 – 17:45

Dinner WBN		20:30
Thursday 18 October 2012		
Opening of the day and resuming the meeting of the previous day	AUTH/WBN	09:00 – 09:30
Workshop Discussion on pillars of the NRW measures – Analysis of the basic concepts of each pillar and connection with indicators and DSS tool. Implementation approaches. Introduction by DH <ul style="list-style-type: none"> • Pressure management • Apparent losses – meters inaccuracies, theft, etc • Active Leakage control • Speed and quality of repairs • Asset management 	DH All partners 15' each pillar	09:30 – 10:30
Coffee break		10:30 – 10:45
Workshop - continued Discussion on pillars of the NRW measures – Analysis of the basic concepts of each pillar and connection with indicators and DSS tool. Implementation approaches.	All partners 15' each pillar	10:45 – 11:15
Workshop Comments and outcomes/experiences recorded from the partners. Progress from Pilot areas	All partners	11:15 – 13:00
Lunch break - WBN		13:00 – 14:45
Workshop continued <ul style="list-style-type: none"> • Team work in groups and on line connection with the DSS tool – comments • Discussion on priorities of NRW measures and data to be collected • Final conclusions / amendments suggested – Capitalisation of the project 	All partners	14:45 – 15:05 15:05 – 15:35 15:35 – 16:00
Coffee break		16:15 – 16:30
Phase 5-Demonstration of the DSS tool into specific WSS Presentation of the progress of work and analysis of next steps of phase 5	DEYAK	16:30 – 17:30
Open discussion on weaknesses and strengths encountered during the progress of the project. Expected benefits. Suggestions for improvement. Waterloss project and MED-ENPI conference in Cyprus on 24-25/10/12 – Best practice	All partners	17:30 – 18:00
Dinner		20:30

Friday 19 October 2012

Technical visit (details to be announced) – To be confirmed: Dam – Drought climates’ effect on environment and Water resource management	All partners	09:30 - 12:45
Lunch and return - WBN		12:45 – 15:00
Technical close-up <ul style="list-style-type: none"> Recap of the technical aspects of the meeting Discuss future technical work - task groups 	AUTH All partners	15:00 – 15:45
Administrative close-up <ul style="list-style-type: none"> Schedule next meeting Task list / assignment of works / deadlines 	AUTH All partners	15:45 – 16:15
Visit to a Water historic park museum under construction (WBN premises) – Water and culture	All partners	16:15 – 17:00
End of Meeting		

IMPORTANT NOTES:

- It is noted that all partners must prepare data and record cases relevant to the discussion to be organized during the meeting in order to participate actively, assess the progress and produce work according to the requirements of the project.
- All partners must be ready to discuss all the packages of work either delivered or to be delivered.
- The partners are encouraged to present and discuss the actions they have undertaken so far.
- Suggestions for specific discussion can be sent in advance to the Lead Partner.
- **The agenda is very demanding therefore we have to be prepared for effective work.**