

WATERLOSS 2nd Steering Committee Meeting

Meeting called by:	Liri-Garigliano & Volturno Rivers Basin Authority
Type of meeting:	2 nd Steering Committee meeting
Place:	Crowne Plaza Hotel, Caserta, Italy
Time:	17-18 February 2011
Main Goals:	CO3: progress of phases 3.1 & 3.2 that run until August 2011

AGENDA

Wednesday 16 February 2011

Partner's arrival		All day
Thursday 17 February 2011		
Opening / Welcome	LG	09:00 – 09:30
Presentation of LG	LG	09:30 – 09:45
Overview of project progress	AUTH	09:45 – 10:30
Presentation of partners' pilot areas Based on the excel file provided: <ul style="list-style-type: none"> • basic area information (inhabitants, water supply network data, etc) • availability of existing data, including GIS plots 	All partners (10-15 minutes each)	10:30 – 11:00
Coffee break		11:00 – 11:30
Presentation of partners' pilot areas (continue)	All partners (10-15 minutes each)	11:30 – 13:00
Lunch break		13:00 – 14:00
Phase "3.1: Overview of Water Supply Systems and performance assessment" <i>(CO3: Monitoring of the performance of Water Supply Systems (WSSs) and evaluation of Non Revenue Water-NRW)</i> <ul style="list-style-type: none"> • work performed so far • actions required to complete the phase until end of August 2011 	LG (Phase Leader) & AUTH	14:00 – 15:30
Coffee break		15:30 – 16:00

<p>Phase “3.2: Establishment of an efficient performance indicator system” <i>(CO3: Monitoring of the performance of Water Supply Systems (WSSs) and evaluation of Non Revenue Water-NRW)</i></p> <ul style="list-style-type: none"> • work performed so far • actions required to complete the phase until end of August 2011 	<p>WBN (Phase Leader) & AUTH</p>	<p>16:00 – 17:30</p>
<p>Open Discussion</p> <ul style="list-style-type: none"> • Exchange ideas • Conclusions 	<p>All partners</p>	<p>17:30 – 18:00</p>
<p>Dinner</p>		<p>~20:30</p>

Friday 18 February 2011

Opening of the day and resuming the meeting of the previous day	AUTH	09:00 – 09:10
Project Management: <ul style="list-style-type: none"> • Actions completed so far • Next Progress Report (reporting procedure, report template etc) • Clarifications on PRESAGE system • Questions / Discussion 	AUTH	09:10 – 10:30
Coffee break		10:30 – 11:00
Project Communication: <ul style="list-style-type: none"> • Actions completed so far • Brochure / Website / Newsletter • Plan for Capitalisation of Project Results • Organization of 1st Information & Awareness seminars in each country 	AUTH	11:00 – 12:30
Closing session <ul style="list-style-type: none"> • Discuss future work (e.g. <i>CO4: Development of a DSS tool for appropriate NRW reduction strategy</i>) • Recap of the meeting • Schedule next meeting in Ljubljana (May-June 2011) • Task list / assignment of works / deadlines • Discussion of future opportunities 	AUTH & All partners	12:30 – 13:30
Lunch		13:30 – 14:30
Bilateral meeting between AUTH & LG <ul style="list-style-type: none"> • The LP will inform LG on the administrative issues (eligibility of expenditures, reporting in PRESAGE, FLC etc.) & technical issues (definition of pilot area etc.) covered in the kick-off meeting, as LG was not represented there, and plan the details of the future implementation of WP3. 	AUTH & LG	14:30 – 16:30
Bilateral meeting between AUTH & WBN <ul style="list-style-type: none"> • Discussion of technical issues related to the pilot area in Cyprus. 	AUTH & WBN	16:30–18:00