

## WATERLOSS 4<sup>th</sup> Steering Committee Meeting

<b>Meeting called by:</b>	Conseil General des Pyrenees Orientales
<b>Type of meeting:</b>	4 <sup>th</sup> Steering Committee meeting
<b>Place:</b>	Premises of Conseil General des Pyrenees Orientales
<b>Time:</b>	<b>12-14 October 2011</b>
<b>Main Goals:</b>	progress of phases CO3 and CO4

### AGENDA

#### Wednesday 12 October 2011

<b>Opening / Welcome</b>	PO	09:00 – 09:30
<b>Overview of project progress</b>	AUTH	09:30 – 10:00
<b>Problems encountered during technical project implementation</b> <ul style="list-style-type: none"> <li>• Discussion</li> </ul>	AUTH All partners	10:00-10:30
<b>Phase 3.1_Overview of Water Supply Systems and performance assessment</b> <ul style="list-style-type: none"> <li>• Presentation of final Water Balance assessments &amp; commendation on the results</li> </ul>	PO, WBN (max 15 minutes each)	10:30 – 11:00
<b>Coffee break</b>		11:00 – 11:15
Continue previous session	EMSHTR, DEYAK, LG, DH (max 15 minutes each)	11:15 – 12:30
<b>Phase 3.2_Establishment of an efficient PI system</b> <ul style="list-style-type: none"> <li>• Presentation of the database sent by the task group</li> <li>• discussion</li> <li>• finalization of the database</li> </ul>	AUTH WBN UL All partners	12:30 – 13:00
<b>Lunch break</b>		13:00 – 14:00
Continue previous session	AUTH WBN UL All partners	14:00 – 15:00
<b>Phase 4.1-Preparation of a database of NRW management methods</b> <ul style="list-style-type: none"> <li>• Presentation of the draft database</li> <li>• Connection with the DSS</li> </ul>	DH UL	15:00-16:30
<b>Coffee break</b>		16:30 – 16:45
<b>Phase 4.2 –Development of the DSS tool</b> <ul style="list-style-type: none"> <li>• Progress of DSS</li> </ul>	DH UL	16:45 – 17:30
<b>Dinner</b>		20:00

## Thursday 13 October 2011

<b>Opening of the day and resuming the meeting of the previous day</b>	PO	09:00 – 09:30
<b>Project Management</b> <ul style="list-style-type: none"> <li>• Evaluation of 2<sup>nd</sup> Progress Report</li> <li>• Problems encountered &amp; solutions</li> <li>• Collection of scanned invoices</li> <li>• Budget modification</li> </ul>	AUTH	09:30 – 11:00
<b>Coffee break</b>		11:00 – 11:15
<b>Project Management</b> <ul style="list-style-type: none"> <li>• Preparation of 3<sup>rd</sup> Progress Report</li> <li>• 2<sup>nd</sup> Cost claim – budget</li> <li>• Certifications of Expenditures</li> <li>• Activity reports / supporting documents</li> <li>• Financial progress</li> </ul>	AUTH	11:15 – 13:00
<b>Lunch</b>		13:00 – 14:00
<b>Project Communication</b> <ul style="list-style-type: none"> <li>• Actions completed so far</li> <li>• Website</li> <li>• 1<sup>st</sup> Newsletter: total target audience</li> <li>• 2<sup>nd</sup> Newsletter</li> </ul>	AUTH All partners	14:00 – 15:30
<b>Project Communication</b> <ul style="list-style-type: none"> <li>• Presentation of dissemination activities 'Information &amp; Awareness seminars' performed by partners (announcement of scheduled seminars)</li> </ul>	All partners	15:30 – 16:30
<b>Dinner</b>		19:30:00

## Friday 14 October 2011

Technical visits on the local pilot sites		08:45 - 11:15
<b>Project Communication</b>		
<ul style="list-style-type: none"> <li>Continue previous session</li> </ul>	All partners	11:30 – 13:30
<b>Lunch</b>		13:30 – 15:00
<b>Technical close-up</b>		
<ul style="list-style-type: none"> <li>Recap of the technical aspects of the meeting</li> <li>Nomination of specific task groups</li> <li>Discuss future technical work</li> </ul>	AUTH All partners	15:00 – 16:00
<b>Administrative close-up</b>		
<ul style="list-style-type: none"> <li>Schedule next meeting</li> <li>Task list / assignment of works / deadlines</li> </ul>	AUTH All partners	16:00-17:00