

WATERLOSS 5th Steering Committee Meeting

Meeting called by:	Metropolitan Area of Barcelona
Type of meeting:	5 th Steering Committee meeting
Place:	Headquarters of Metropolitan Area of Barcelona
Time:	9-11 May 2012
Main Goals:	Completion of CO3_progress of phases for CO4_initiation of CO5

AGENDA

Wednesday 9 May 2012

Opening / Welcome	AMB	09:00 – 09:30
Overview of project progress	AUTH	09:30 – 10:00
Phase 3.1_ Overview of Water Supply Systems & performance assessment <ul style="list-style-type: none"> Presentation of final Deliverable; problems encountered 	AUTH LG	10:00 – 10:45
Phase 3.2_ Establishment of an efficient PI system <ul style="list-style-type: none"> Presentation of the final Deliverable; problems encountered 	AUTH WBN	10:45 – 11:30
Coffee break		11:30 – 11:45
Continue previous session <ul style="list-style-type: none"> Comments from the partners Final conclusions / amendments suggested 	All partners (max 15 minutes each)	11:45 – 13:30
Lunch break AMB		13:30 – 15:00
Phase 4.1-Preparation of a database of NRW management methods <ul style="list-style-type: none"> Presentation of the draft database 	DH	15:00 – 15:45
Phase 4.1-Preparation of a database of NRW management methods <ul style="list-style-type: none"> NRW measures implemented in the partners pilot cases Discussion & amendments to the Data Base 	DH All partners	15:45 – 16:30
Coffee break		16:30 – 16:45
Phase 4.1-Preparation of a database of NRW management methods <ul style="list-style-type: none"> Connection with the DSS 	UL	16:45 – 17:30
Phase 4.2 –Development of the DSS tool <ul style="list-style-type: none"> Progress of DSS 	UL	17:30 – 18:15
Dinner to be confirmed		

Thursday 10 May 2012

Opening of the day and resuming the meeting of the previous day	AMB	09:00 – 09:30
Project Management	Javier Gomez Prieto (WATERLOSS Project Officer, Joint Technical Secretariat)	09:30 – 10:00
Project Management <ul style="list-style-type: none"> • Evaluation of 3rd Progress Report • JTS comments • Problems encountered & solutions • Collection of scanned invoices 	AUTH	10:00 – 11:00
Coffee break		11:00 – 11:15
Project Management <ul style="list-style-type: none"> • 4th Progress Report • 3rd Cost claim – budget • Certifications of Expenditures • Activity reports / supporting documents • Financial progress • Budget modification 	AUTH	11:15 – 13:00
Lunch Montjuic		13:00 – 15:00
Project Communication <ul style="list-style-type: none"> • Actions completed so far • Website • 3rd Newsletter 	AUTH All partners	15:00 – 16:30
Project Communication <ul style="list-style-type: none"> • Presentation of dissemination activities 'Information & Awareness seminars' performed by partners (announcement of scheduled seminars) 	All partners	16:30 – 17:30
Dinner		20:30:00

Friday 11 May 2012

Technical visit at the desalination plant in El prat del Llobregat	All partners	10:00 - 13:00
Lunch at El Prat de Llobregat		13:00 – 15:00
Technical close-up <ul style="list-style-type: none"> • Recap of the technical aspects of the meeting • Nomination of specific task groups • Discuss future technical work 	AUTH All partners	15:00 – 16:00
Administrative close-up <ul style="list-style-type: none"> • Schedule next meeting • Task list / assignment of works / deadlines 	AUTH All partners	16:00-17:00